CHANGING PERSONAL INFORMATION, DIVIDEND REINVESTMENT ELECTIONS, PRICING PLAN, ADDING A CREDIT CARD FOR BILLING

Choose Settings from the main menu. Click the applicable edit button to make changes.

ounts Settings Statements & Tax Rec	ords Market Research		Help Search
Settings for Test Accoun	t		Pricing Plans
Your Information Learn USERNAME: testretall02 DATE OF BIRTH: 01/01/1971 SSN: XXXXX9-6865 CITZEN SHIP: U.S. Clitzen W-9 STATUS: No Withholding PASSWORD: Change SECRET QUESTION: What's my cat's name? SECRET ANSWER: Mr. Sparky	PHONE: (703) 555- (703) 555- EMAIL: Smith@em PRIMARY ADDRESS 8205 Gree McLean, V/ US MAILING ADDRESS: Same as pr	PHONE: (703) 555-1212 (day) (703) 555-3434 (evening) EMAIL: Smith@email.com PRIMARY ADDRESS: 8205 Greenway Ave McLean, VA 22102 US MAILING ADDRESS: Same as primary address.	
Employment & Financial Information EMPLOYMENT STATUS: Employed COMPANY HAME: Ace Management COMPANY ADDRESS: 5348 International Drvie McLean, VA 22102 US OCCUPATION: Management	ANNUAL INCOME: LIQUID NET WORTH: TOTAL NET WORTH: SECURITIES INDUSTRY AFFILIATION DIRECTOR, 10% BIMARENOLDER, OR EXECUTVE WHO MARKE POLICY AT A PUBLIC COMMANY.	\$100,001 - \$200,000 \$200,001 - \$500,000 \$200,001 - \$500,000 \$00,000 \$00,000 \$00,000 \$00,000 \$00,000	Information is delivered Authorized Access Manage the access you have given others to your account Resources > Help Center > Tax FAQs > Forms
	ACCREDITED INVESTOR: PREVIOUS PRIVATE PLACEMENT EXPERIENCE:	No No	Got a Bright Idea for Folio Tell us about it!
Dur Accounts My First Folio (MA6211800U) симае: Account Name Cancel Order Limit Close Account Viewing Preference Test 2 Folio (MA6211800U05) тні FOLio Is CLOSED. Aggressive Folio (MA6211800U07) симае: Folio Name (Distribution Investim Close Folio	 ➡ Inspired by Folio? Share with a Friend. ♣ Join the conversation. Portfolioist Blog 		
Aggressive2 Folio (MA6211800U08) сника: Folio Name Distribution Investm Close Folio [1] VIEW ALL FOLIOS	ent		
Watch Account (0B4006500A) CHANGE: Cancel Order Limit Security Exclus Defensive Strategy Folio (0B4006500A07) CHANGE: Folio Name Close Folio BetterInvesting Folio Name Close Folio	ions Select Automated Tax Strateg	y Viewing Preferences	



Page 1

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Specific Instructions for Dividend Reinvestment Elections

You can turn the Distribution Investment feature on or off <u>at a folio level</u>. When the Distribution Investment is turned on for a folio, cash distributions of at least \$1 (such as dividends, capital gains and returns of capital) are automatically reinvested in the securities that paid them in that folio. Note that turning Distribution Reinvestment on or off does not automatically change the folio name – to change the folio name select **Change Folio Name**.

<u>Step 1:</u> After choosing the **Distribution Investment** link below the folio on the **Settings** Page under the *Your Accounts* section the following screen is displayed:

S Folio Investing	Add Another Account	
Accounts Settings Statements & Tax Records Market Research	Help Search	٩
Change Distribution Preference (Account #MA6211800U) Folio Select what you would like us to do with your cash distributions (dividends, capital gains, and return of capital): Reinvest cash distributions of \$1 or more in the securities that paid them (no extra charge) Deposit all cash distributions in your account as cash 	Helpful Info Cash distributions of \$1 cannot be automa reinvested in the sec paid them. Instead, v deposit all distributio account as cash.	f less than atically curities that we will ws in your

<u>Step 2:</u> Make the desired selection and choose **Continue**.

SF	olio	nvesting		
Accounts	Settings	Statements & Tax Records	Market Research	
Chan Please cor	ge Aco	count: Review want to make these changes.		No Yes

<u>Step 3:</u> Choose **Yes** to save your changes.



Page 2

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Specific Instructions for Changing a Pricing Plan, Adding a Credit Card for Billing and Changing Account from Which to Deduct Fees

Select the appropriate link on the **Settings** page under the **Pricing Plan** section.

- To review or change your pricing plan, choose the **CHANGE: Pricing Plan** option.
- To add a credit card to bill your monthly or annual fee, choose the **CHANGE: Payment Method**. You will be prompted to enter a credit card.
- If you have more than one account and wish to select a specific account from which to deduct fees, choose **CHANGE: Account Debit**.



Page 3

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